

## Ontario Association of Architects

Meeting #264 Open

MINUTES

December 13, 2019

The two hundred and sixty fourth meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Friday December 13, 2019 at the OAA Headquarters, Toronto, Ontario.

<b>Present:</b>	Kathleen Kurtin	President
	Walter Derhak	Senior Vice President and Treasurer
	Mélisa Audet	Vice President Regulatory
	Amir Azadeh	Vice President Communications
	J. Gordon Erskine	Vice President Strategic
	David Sin	Vice President, Practice
	John Stephenson	Immediate Past President
	J. William Birdsell	Councillor
	Donald Chen	Lieutenant Governor in Council Appointee
	Barry Cline	Councillor
	Jeremiah Gammond	Councillor
	Jeffrey Laberge	Councillor
	Agata Mancini	Councillor
	Elaine Mintz	Lieutenant Governor in Council Appointee
	Sarah Murray	Councillor
	David C. Rich	Councillor
	Susan Spiegel	Councillor
	Alberto Temprano	Councillor
	Nedra Brown	Registrar
	Kristi Doyle	Executive Director
	Christie Mills	Deputy Registrar
	Tina Carfa	Executive Assistant, Executive Services
<b>Regrets:</b>	Magid Youssef	Councillor
<b>Guests:</b>	Donald Ardiel	Incoming Councillor
	Paul Hastings	Incoming Councillor
	Natasha Krickhan	Incoming Councillor
	Milda Miskinyte	Incoming Councillor
	Andrew Thomson	Incoming Councillor
	Settimo Vilardi	Incoming Councillor
	Alec Milne	Principal, Framework Partners Inc. ( <i>part attendance</i> )

The President called the meeting to order at 12:45pm.

Alec Milne joined the meeting at 12:45pm.

Incoming Council members, Ardiel, Hastings, Krickhan, Miskinyte, Thomson, and Vilardi were extended a welcome to the meeting by the President. It was noted that these incoming members would be attending the meeting as observers.

The Immediate Past President recited the following acknowledgement that the Council meeting was being held on indigenous land:

"I would like to begin this open meeting of the OAA Council by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples from the beginning.

As descendants of settlers, we're grateful for the opportunity to meet here and we thank all the generations of people who have taken care of this land - for thousands of years.

In particular, we acknowledge that the land on which we are meeting is the traditional territory of the Iroquois/Haudenosaunee, the Métis, and the Huron-Wendy peoples and most recently, the territory of the Mississaugas of the New Credit First Nation. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions made by the Métis, Inuit, and other Indigenous peoples, both in shaping and strengthening this community in particular, and our province and country as a whole.

This territory was the subject of the *Dish With One Spoon Wampum Belt Covenant*, an agreement between the Iroquois Confederacy, the Ojibwe and allied nations to peaceably share and care for the resources around the Great Lakes. It is also covered by the Upper Canada Treaties which are agreements to share and care for the land and resources around the Great Lakes. Today, the meeting place of Toronto (from the Haudenosaunee word Tkaronto) is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work in this territory.

As settlers, this recognition of the contributions and historic importance of Indigenous peoples must also be clearly and overtly connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our communities

Of special interest to new Councillors is that Moatfield is also the location of an ossuary or gravesite near today's Leslie Street and Highway 401 that was rediscovered in 1997 during the expansion of a soccer field. The bones of 90 people were found there and then relocated to a secret location in the general area of the original grave site."

## **DECLARATION RE CONFLICT OF INTEREST**

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

## **AGENDA APPROVAL**

8842. The President noted that no items would be added to the agenda:

**It was moved by Birdsell and seconded by Audet that the agenda be approved as circulated.**

-- CARRIED

The President introduced Alec Milne of Framework Partners Inc. to the meeting to report on the findings of the 2019 Member Survey.

8843. 2019 Member Survey (*oral*)

Milne reported on the results of the member survey.

It was noted by Milne that general member satisfaction was up 25% since the last survey in 2011. Members are generally thought leaders and seek a relationship with the OAA. With respect to age distribution, most of the respondents are in mid part their careers. Early adopters of new ideas/concepts are somewhat on the low side of the spectrum.

Doyle noted that the Practice survey will be going out on January 14 and the results only reflect the survey of individual members and interns.

Milne suggested that for best results and tracking capability that there be more frequent surveys but shorter in length.

Doyle noted that further details will be available in February for analysis at the Priority Planning Session. It was suggested that the information be shared with other committees and the members at large. A full report will be provided to the members.

The President thanked Milne for the presentation.

Milne left the meeting at 1:35pm.

Doyle indicated that both survey results will be key in assisting Council with policy direction and programming into the future.

It was suggested by a member of Council that the Association of Registered Interior Designers of Ontario (ARIDO) may benefit from a similar survey before finalizing the regulation of interior design under the *Architects Act*.

### **APPROVAL OF MINUTES**

8844. *Reference Material Reviewed:* Draft minutes of the November 7, 2019 Open Council meeting.

The draft minutes of the November 7, 2019 Open Council meeting were reviewed.

A member of Council noted that under minute number 8828, fifth paragraph from the bottom the sentence be changed to read "...noting that the mentorship stories were launched on the OAA BIOAAG" which substitutes "mentorship" from "SHIFT".

LGIC Mintz noted that she was present for both the in camera and open meeting and as such, her name be added to the attendees' list.

**It was moved by Mintz and seconded by Rich that the minutes of the November 7, 2019 Open Council meeting be approved as amended.**

-- CARRIED

### **BUSINESS ARISING FROM THE MINUTES**

8845. There was no business arising from the minutes.

### **ITEMS FOR REVIEW AND APPROVAL**

8846. Appointments to Complaints Committee (*oral*)

The Vice President Regulatory reported.

**It was moved by Audet and seconded by Mancini that the following individuals be appointed to the Complaints Committee effective January 1, 2020:**

**Three-year term**

**Stewart N. Adams**  
**Isabelle Massicotte**

**Donata Delano**  
**Reza Sadeghi**

**One-year term**

**Jose M. Castel-Branco**

-- CARRIED

8847. Appointments to Discipline Committee *(oral)*

The Vice President Regulatory reported.

**It was moved by Audet and seconded by Mancini that Eddie Edmundson be appointed and Rick Bruynson be reappointed to the Discipline Committee each for a three-year term effective January 1, 2020.**

-- CARRIED

8848. Appointments to Experience Requirements Committee *(oral)*

The Vice President Regulatory reported.

**It was moved by Audet and seconded by Mancini that Giuseppe Iozzo be appointed; and, Monica Aggarwal and Suzanne Graham be reappointed to the Experience Requirements Committee each for a three-year term effective January 1, 2020.**

-- CARRIED

8849. Appointment to Registration Committee *(oral)*

The Vice President Regulatory reported.

**It was moved by Audet and seconded by Mancini that Brigitte Ng be appointed to the Registration Committee for a three-year term effective January 1, 2020.**

-- CARRIED

8850. Appointments to the Practice Resource Committee *(oral)*

The Vice President Practice reported.

**It was moved by Sin and seconded by Laberge that David Colussi and Wendy Yu be appointed for a three-year term; and, Sara Jordao be appointed for a two-year term to the Practice Resource Committee effective January 1, 2020.**

-- CARRIED

8851. Appointments to the Sub-Committee on Building Codes and Regulations (SCOBCAR) *(oral)*

The Vice President Practice reported.

**It was moved by Sin and seconded by Laberge that Kelly Yang Jin be appointed and George Christoff be reappointed to the Sub-committee on Building Codes and Regulations each for a three-year term effective January 1, 2020.**

-- CARRIED

8852. Appointments to the Sustainable Built Environment Committee (SBEC) *(oral)*

The President reported.

**It was moved by Sin and seconded by Laberge that the following individuals be appointed to the Sustainable Built Environment Committee for a three-year term effective January 1, 2020:**

**Mae Shaban     Erik Skouris**

**Geoff Turnbull**

-- CARRIED

8853. Appointment to the Policy Advocacy Coordination Team (PACT) *(oral)*

The Vice President Strategic reported.

**It was moved by Erskine and seconded by Birdsell that Toon Dreessen be appointed to the Practice Advocacy Coordination Team for a three-year term effective January 1, 2020.**

-- CARRIED

8854. Appointments to the Communications Committee (*oral*)

The Vice President Communications reported.

**It was moved by Azadeh and seconded by Stephenson that Carl Knipfel and Arezoo Talebzadeh be appointed; and, Joel Leon be reappointed to the Communications Committee each for a three-year term effective January 1, 2020.**

-- CARRIED

8855. Appointments to the Interns Committee (*oral*)

The Vice President Regulatory reported.

**It was moved by Audet and seconded by Azadeh that Saman Solemiani-Deilamani be appointed and Diane Schunk reappointed to the Interns Committee each for a three-year term effective January 1, 2020.**

-- CARRIED

8856. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer, Walter Derhak, President, Kathleen Kurtin, and Councillors, Agata Mancini, Jeffrey Laberge, and Susan Spiegel dated December 4, 2019 re. Report on the process of selecting Continuing Education sessions for the OAA Conference 2020 and attached background information. **(APPENDIX 'A')**

The President reported that of the 125 proposals, 72 were selected based on the criteria outlined in the report.

**It was moved by Mancini and seconded by Erskine that the roster of Continuing Education sessions for the 2020 OAA Conference be approved as circulated.**

-- CARRIED

8857. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated December 3, 2019 re. Conference 2020 Update and attached background information. **(APPENDIX 'B')**

The Vice President Communications reported.

**It was moved by Azadeh and seconded by Stephenson that the roster of tours for the 2019 OAA Conference be approved as circulated.**

-- CARRIED

## **EXECUTIVE COMMITTEE REPORTS**

8858. *Reference Material Reviewed:* Activities for the Months of November-December. **(APPENDIX 'C')**

The President reported that the society visits are now complete, adding that she would like to consider changes to the tour of societies in order to make better use of time and resources.

The report was noted for information.

8859. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated December 2, 2019 re. Update on Activities of the Executive Director. **(APPENDIX 'D')**

Doyle reported that Pro-Demnity Insurance Company (ProDem) is putting a call out for a member-at-large on the Board. It has been requested that Council solicit candidates it may deem appropriate for the position where possible.

It was noted by Doyle that the Manager, Finance, Melanie Walsh is in the process of updating the OAA insurances. She and Walsh also met with the new CIBC account manager recently to review all of the existing accounts.

Doyle noted that the QBS renewal RFP was circulated in the last OAA News. No responses have been received and therefore there may be a need to reconsider it in the New Year.

A member of Council asked if there would be additional follow up to the submission that the OAA made to the Ministry of Municipal Affairs and Housing regarding transformation of building code services in Ontario. It was noted that the societies are encouraged to reach out to the Ministry with their concerns as well.

Doyle noted that a request has gone out to arrange a meeting with the Minister.

The report was noted for information.

8860. *Reference Material Reviewed:* Memorandum from the OAA Building Committee dated December 3, 2019 re. Update from the OAA Building Committee. **(APPENDIX 'E')**

Doyle reminded that the project budget tracker was reviewed at the last meeting of Council which included construction and soft costs. It was confirmed that the project is approximately \$1.68 million over the original budget as established. Changes to the scope of work which included building department initiated, client initiated, unforeseen conditions, etc. were contributing factors. Doyle noted that the majority of the total project costs have been paid with approximately \$698,290 outstanding. Some of the work remaining includes solar panels, outside repairs, blinds, and bird-friendly measures. There is approximately \$100,000 to go toward sprucing up the building in repairs to be ready for the grand reopening in the Spring. In order to address the outstanding amount an additional \$361,000 in funding is required outside of the approved financing and capital reserve. It was suggested that this could be covered by transferring 2019 surplus into reserves.

Doyle noted that there is a need to implement a capital maintenance plan going forward. Council is being asked to consider a transfer of up to \$400,000 to capital reserve in January, pending the final amount.

**It was moved by Stephenson and seconded by Derhak that Council approve the transfer of up to \$400,000 from the anticipated 2019 surplus to the capital reserve.**

-- CARRIED

8861. *Reference Material Reviewed:* Memorandum from the Governance Committee dated December 5, 2019 re. Update to Council on meeting of Governance Committee. **(APPENDIX 'F')**

It was reported by the President that a Council knowledge skills matrix will be circulated to Council in the New Year. The purpose is to identify strengths and weaknesses which, in turn, will determine the type of individual to encourage to run for Council.

The President noted that the search for a new Registrar will commence in January.

The report was noted for information.

8862. OAA/Association of Registered Interior Designers of Ontario (ARIDO) Joint Task Group Update (oral)

Doyle reported that the meeting with the Attorney General has been postponed due to the Attorney General himself cancelling the meeting. Work is ongoing with ARIDO to create a briefing note to accompany the comprehensive package which will focus on the provincial government's five pillars. The meeting will be rescheduled in the new year.

The update was noted for information.

8863. *Reference Material Reviewed:* Memorandum from the Comprehensive Education Committee dated December 4, 2019 re. Update from the Comprehensive Education Committee. **(APPENDIX G')**

The Senior Vice President and Treasurer reported that the Committee recently held its inaugural meeting. It was a positive meeting with diverse views. The themes and an agenda was introduced with the day wrapping up with a workshop.

It was noted by the Senior Vice President and Treasurer that the Committee look at all levels of education from primary through to university as well as professional programs. The Committee will continue to look at prior efforts, resources on hand and shoring up educational interests. The next meeting is scheduled for January.

The report was noted for information.

8864. *Reference Material Reviewed:* Memorandum from the Vice President Strategic, Gordon Erskine dated December 1, 2019 re. Update on the Activities under the Vice President Strategic Portfolio and attached background information. **(APPENDIX 'H')**

The Vice President Strategic reported.

The report was noted for information.

8865. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated December 2, 2019 re. Update on Appeal of Harmonized Zoning By-law and attached background information. **(APPENDIX 'I')**

Doyle reported that a request for additional funding for the appeal was sent to Council via e-mail earlier due to an impending deadline. A motion to ratify the decision is being requested.

Following the request for funding, notice has been since received that a member of the Board is retiring; now pushing forward the case to March.

**It was moved by Erskine and seconded by Mancini that Council ratify the decision to allocate an additional \$21,000 to the appeal of the Harmonized Zoning By-law to be drawn from 2020 policy contingency.**

-- CARRIED

8866. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated November 29, 2019 re. Communications Committee Update. **(APPENDIX 'J')**

The Vice President Communications reported that the recent SHIFT event in Toronto was well attended.

It was noted by the Vice President Communications that there has been some discussion regarding the inclusion of a volunteer appreciation event for Conference as well as the incorporation of a VIP Lounge.

The Vice President Communications note that the Website is progressing adding that some delays in iMIS integration as well as additional consultation has moved the completion forward to April 8.

It was indicated by the Vice President Communications that the logo refresh remains on target with an anticipated launch date of Spring 2020.

The report was noted for information.

8867. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Mélisa Audet dated December 3, 2019 re. Vice President Regulatory – December 2019 Report and attached background information. **(APPENDIX 'K')**

The Vice President Regulatory reported that the Interns Committee last met November 28. Included in the report are presentations from this year's Royal Architectural Institute of Canada (RAIC) Festival attendees.

It was noted by the Vice President Regulatory that this marks the second year that mentorship stories have been published on the B100Ag, adding that the mentorship sub-committee is in the process of finalizing the mentorship guidebook. The student outreach sub-committee is arranging a student/practitioner event to be held at Waterloo.

The report was noted for information.

8868. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Mélisa Audet dated November 27, 2019 re. Activities under the Registrar – October 23, 2019 through November 27, 2019. **(APPENDIX 'L')**

The Vice President Regulatory reported that member growth of 229 occurred over this past reporting period, as well, 67 new interns joined.

The Vice President Regulatory expressed her thanks to Council and staff for being a part of her time on Council.

The report was noted for information.

8869. *Reference Material Reviewed:* Memorandum from Vice President Practice, David Sin dated November 29, 2019 re. Practice Resource Committee (PRC) and Practice Advisory Services (PAS) Update and attached background information. **(APPENDIX 'M')**

The Vice President Practice reported that work with respect to the Coordinating Professional Sub-Committee has slowed due to a few fundamental issues.

It was noted by a member of Council that the Professional Engineers of Ontario's (PEO's) concerns have been identified with respect to their interest and that on behalf of the public. They have disagreed to the term Prime Consultant based on commercial reasons.

The report was noted for information.

8870. *Reference Material Reviewed:* Memorandum from President, Kathleen Kurtin dated November 29, 2019 re. Sustainable Built Environment Committee (SBEC) Update and attached background information. **(APPENDIX 'N')**

The President reported.



The report was noted for information.

8871. *Reference Material Reviewed:* Memorandum from Vice President Practice, David Sin dated November 29, 2019 re. Proposed Changes to the National Building Code and attached background information. **(APPENDIX 'O')**

The Vice President Practice reported that SCOBCAR has submitted its feedback with respect to changes to the National Building Code proposed. The draft submission is attached.

**It was moved by Sin and seconded by Birdsell that the recommended response as prepared by the Sub-Committee on Building Codes and Regulations (SCOBCAR) to the National Codes consultation be approved and staff be directed to submit the responses on behalf of the OAA.**  
-- CARRIED

### **ITEMS FOR DISCUSSION**

8872. OAA/PEO Joint Sub-Committee re. Coordinating Licensed Professional Updated Guideline (*oral*)

The item was discussed under minute number 8868.

### **ITEMS FOR INFORMATION**

8873. Reconciliation Workshop Update (*oral*)

The Immediate Past President reported that he has finalized a list of volunteers for the Workshop. A request has been made for volunteers from Comprehensive Education Committee, PACT, and the Vice President Regulatory.

It was noted by the Immediate Past President that a conference call of the group will be arranged for January.

The update was noted for information.

8874. *Reference Material Reviewed:* Canadian Architectural Certification Board (CACB) Report re Latest Activities dated October 27, 2019. **(APPENDIX 'P')**

The report was noted for information.

8875. Society Updates (*oral*)

There have been no further updates since the last meeting of Council.

### **OTHER BUSINESS**

8876. There was no other business.

### **DATE OF NEXT MEETING**

8877. The next regular meeting of Council is Thursday January 23, 2020 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

The President thanked outgoing Councillors Audet, Derhak, Sin, Stephenson, Temprano, and Youssef on behalf of Council for hard their work and support during their tenure on Council and spoke in detail about each one's accomplishments. Each outgoing member present spoke, reflecting on their time on Council.

**ADJOURNMENT**

8877. It was moved by Mintz and seconded by Audet that the meeting be adjourned at 3:10 p.m.  
-- CARRIED UNANIMOUSLY

\_\_\_\_\_  
President

\_\_\_\_\_  
Date